

**Labour Importation Scheme for the Construction Sector-  
Imported labour to work in the construction site(s) of the  
“Supplementary Contract(s)”<sup>1</sup> under the applicant (i.e. the Principal Contractor)**

(Please copy this form if necessary)

Note: Supplementary contract can be more than one, see (A1), (B1)

Part (A1): Supplementary Contract (1)			
1.1 Contract number		1.2 Name of the contract	
1.3 Construction site address			
1.4 Commencement date		1.5 Target completion date	
Note: Only public sector construction works contracts would be considered for approval as supplementary contracts. But the value threshold of HK\$1 billion does not apply to the supplementary contracts.			
1.6 Awarded Contract value	<input type="checkbox"/> Less than HK\$1 billion <input type="checkbox"/> HK\$1 billion or more		
1.7 Contact person of relevant Works Department/organisation <sup>2</sup>	(Name, job title and name of Department/Organisation)		(Tel. no. and Email)

If approved, the imported labour listed in Part (B1) will be deployed to work in the construction site(s) of the supplementary contract within the specified period. The reason(s) is/are as follows:

- ☐ The concerned work processes are carried out one after the other, and the imported labour must wait for the completion of the previous trade/process before proceeding to the trade/process which they are responsible for (please specify the trade(s)/process(es) involved) :

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- ☐ Other reason(s) (please provide the details):

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- ☐ Please put a “✓” in the appropriate box.

<sup>1</sup> Supplementary Contract refers to the works contract pre-approved other than the Works Contract under Application. The imported labour works at the work place specified in the Standard Employment Contract of the Supplementary Contract.

<sup>2</sup> Development Bureau will contact the relevant person in processing the application.

Part (B1): Arrangements for imported labour to work for the supplementary contract list in Part (A1)				
Trades/disciplines		Those imported labour listed in Part 2 (B3) of Annex II (Manpower Plan [Form DEVB-CSS-1b_e]) of the application form will be deployed to work for the works contract listed in Part (A1) <sup>3</sup>		
		Number	Period	
			(should be within the period when the imported labour stays in Hong Kong and work for the works contract under application)	
		From (MM/YYYY)	From (MM/YYYY)	
<b>(1) Skilled Workers</b> (Please fill in the code according to the one listed in Annex II (Manpower Plan [Form DEVB-CSS-1b_e]) e.g. 1.1)				
1.1	e.g. Bar Bender and Fixer			
<b>(2) Technicians</b> (Please fill in the code according to the one listed in Annex II (Manpower Plan [Form DEVB-CSS-1b_e]) e.g. 2.1(a))				
2.1(a)	e.g. Civil Engineering Technician			

<sup>3</sup> Please submit a Manpower Plan (i.e. Annex II) for the works contract. Part (B1) and Annex II are the current plan of the applicant, which may need to be reasonably adjusted having regard to the changes in the construction site and the work sequence during actual implementation.

Part (A2): Supplementary Contract (2)			
1.1 Contract number		1.2 Name of the contract	
1.3 Construction site address			
1.4 Commencement date		1.5 Target completion date	
Note: Only public sector construction works contracts would be considered for approval as supplementary contracts. But the value threshold of HK\$1 billion does not apply to the supplementary contract.			
1.6 Contract value	<input type="checkbox"/> Less than HK\$1 billion <input type="checkbox"/> HK\$1 billion or more		
1.7 Contact person of relevant Works Department/organisation <sup>2</sup>	(Name, job title and name of Department/Organisation)	(Tel. no. and Email)	

If approved, the imported labour listed in Part (B2) will be deployed to work in the construction site(s) of the supplementary contract during the specified period. The reason(s) is/are as follows:

- ☐ The concerned work processes are carried out one after the other, and the imported labour must wait for the completion of the previous trade/process before proceeding to the trade/process which they are responsible for (please specify the trade(s)/process(es) involved):

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- ☐ Other reason(s) (please provide the details):

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- ☐ Please put a “✓” in the appropriate box.

Part (B2): Arrangements for imported labour to work for the supplementary contract list in Part (A2)				
Trades/disciplines		Those imported labour listed in Part 2(B3) of Annex II (Manpower Plan [Form DEVB-CSS-1b_e]) of the application form will be deployed to work for the works contract listed in Part (A2) <sup>4</sup>		
		Number	Period	
			(should be within the period when the imported labour stays in Hong Kong and work for the works contract under application)	
		From (MM/YYYY)	From (MM/YYYY)	
<b>(1) Skilled Workers</b> (Please fill in the code according to the one listed in Annex II e.g. 1.1)				
1.1	e.g. Bar Bender and Fixer			
<b>(2) Technicians</b> (Please fill in the code according to the one listed in Annex II e.g. 2.1(a))				
2.1(a)	e.g. Civil Engineering Technician			

Part (C): Signature of Principal Contractor-Applicant	
Signature of authorised representative	Company chop
<div style="text-align: center;"> <div style="border-bottom: 1px solid black; width: 100%;"></div> <div>(Name )</div> <div>Date <div style="border-bottom: 1px solid black; width: 100%;"></div></div> </div>	

<sup>4</sup> Please submit a Manpower Plan (i.e. Annex II) for the works contract. Part (B2) and Annex II are the current plan of the applicant, which may need to be reasonably adjusted having regard to the changes in the construction site and the work sequence during actual implementation.